



FORT MCKAY FIRST NATION

Consultation Process: Notification of Planned and Unplanned Events

The following is a description of how a Company (resource developer) works with the Fort McKay Sustainability Department (SD) to ensure that Fort McKay Community members are appropriately notified in the case of planned and unplanned events.

Planned events include, but are not limited to such things as operation-maintenance activities that are known in advance to potentially result in increased odours, air quality guideline exceedences, risks to human or ecological health, road construction or traffic delays, potentially harmful discharges to water bodies, etc.

The following are examples:

- *Operational plant maintenance*
- *Shut downs*
- *Change in traffic pattern*
- *Quarry blast*
- *Moose calling project*
- *Burning*
- *Large scale land clearing /logging*
- *Increased noise*
- *Increased odours*
- *Field Scientific studies*
- *Archeological study and Artifact finds*
- *Plant repairing process-based on impact severity*

Unplanned events include but are not limited to the same occurrences as planned events except that they are not known in advance and occur as the result of, for example, an upset at the plant site or a natural occurrence such as a nearby forest fire. A list of unplanned activities includes:

- *Increased Flaring*
- *Large spills of greater than 1 barrel of liquid chemicals or greater than 25kg of semi and solid chemicals*
- *Operational/production equipment failure*
- *Fatality involving Fort McKay member*
- *Pump station leaks*
- *Increased noise*
- *Potential off-sets that impact air and water*
- *Loss of production*
- *Pipeline leaks*
- *Tailings pond seepages/bank brakeage*
- *Large spills*
- *Large scale releases in to Air, water, etc.*
- *Severe workplace injury*
- *Electrical transmission station failure*
- *All spills occurring within 500 ft. of a water body*

Updated January 11, 2016

1. In the event of an emergency or unplanned event that has the potential to impact Fort McKay, the Company should call Ryan Abel (contact information below). The Company will need to call the following SD staff until you have spoken to someone directly:
 - **SD Executive Director (Alvaro Pinto) (Cell) 780-799-6831;**
 - **SD Senior Manager, Government Relations (Karla Buffalo) (Cell) 780-715-8113.**
 - **SD Lead, Environment & Regulatory, Mining (Bori Arrobo) (Cell) 780-792-6964;**
 - **SD Lead, Environment & Regulatory, In Situ (Ryan Abel) (Cell) 780-370-6689; and**
 - **SD Trappers Relation Coordinator (Wayne Courchene) (Cell) 780-881-2756**

Please note that the SD hours of operation are Monday-Thursday 8:30AM-4:30PM (Friday until 2PM). The SD does not have any staff on call after hours, however, it is common to be able to contact the staff listed after hours via the above listed cell phone.

In the case that you cannot speak to an SD staff member directly in the event of a serious emergency, the Company provides notice to:

- **Fort McKay Fire Chief (Mel Grandjambe) (Cell) 780-714-4411.**
 - **Fort McKay OHSE&E Director (Angela McKenzie) (Cell) 780-370-7319.**
2. In case the unplanned activity/event occurred out of the plant, but within your lease area, you will need to contact the Trapper concerned, as well as the SD Trappers Relation Coordinator, Wayne Courchene (Cell) 780-881-2756.
 3. If the incident is an emergency as defined in the Company's Emergency Response Plan, the Company follows those specific procedures as well (*e.g.* calling the Fort McKay OHSE&E Director).

The Company provides SD with pertinent information about the event via the telephone and follow-up, as well as providing notice through the Fort McKay First Nation Community Knowledge Keeper (CKK) website.

Information provided should include (in plain language):

- **In the case of a planned event:**
 - i. a description of the activity that may result in an event (construction, maintenance, timing, duration, *etc.*);
 - ii. the probability of an event occurring as a result of the activity;
- **In the case of an unplanned event:**
 - i. the (suspected) cause of the event;
 - ii. when and how the event started;

- **In the case of both planned and unplanned events:**
 - i. potential health risks;
 - ii. potential health effects;
 - iii. anticipated duration of the event;
 - iv. recommended actions to take if human health is at risk; and
 - v. the actions undertaken by the Company to remedy the situation.

- 4. In both planned and unplanned events, the Company is responsible for developing a poster that includes the above information. The poster is to be faxed to the SD office 780-828-4086. The SD will be responsible for putting up the poster in the Community and, if necessary, delivering it door to door (from Monday-Thursday, 8:30-4:30pm – Fridays until 2PM).

- If an event has occurred outside of the office hours of the SD, the company is responsible for putting up the posters in the community and if necessary, delivering it door-to-door.*

- 5. If the incident is a planned event, the Company notifies SD at its earliest convenience to ensure the Community can be notified well in advance of the event (at least 24 hours prior).

- 6. If the incident is an unplanned event, the SD may take any or all of the following actions:
 - i. Contact the Fort McKay Fire Chief to assess the seriousness of the event and determine the appropriate action;

 - ii. In cooperation with the Fort McKay Fire Department, contact each household by phone or home visit to notify Community members of the event and any actions/measures that are to be taken;

 - iii. Request that the Company provide a mobile monitoring unit to come into the Community at the time of the event; and/or

 - iv. Request that the Company send qualified representatives to the Community to provide event information, at the time of the event.

- 7. Upon request of the Community, the SD may request that the Company provide an information meeting in Fort McKay.

- 8. In the case of an air quality event or discharge into a water body, the SD may request data for analysis by a third party retained by the SD. The SD will then provide the Community with its own interpretation of the data with regard to risk to human or ecological health. The SD will negotiate a budget for the data review and will charge the costs to the responsible Company.

- 9. In keeping with a good neighbourly relationship, the SD also expects to be notified prior to any media releases.